**Template email to share with students**

Hello,

This is your course team letting you know that applications for the 2024 City Students’ Union Elections have now opened and will close on Thursday 15th February 2024

It is an exciting time to get involved with the Union if you are not already. There are two positions that all City students can apply for – **Students’ Union Officer** and **Assembly Member**.

Both positions provide the opportunity to develop and grow in a position that is personally and professionally rewarding. You will have access to opportunities to deliver projects and campaigns that improve the student experience, whilst working in a sector leading organisation that will support you to be the best you can be.

In addition to receiving a number of benefits and perks, Students’ Union Officers will earn a salary of

£28,000 and Assembly Members will have reasonable expenses reimbursed.

If you like the sound of it, then process to apply is simple and easy to understand. You need to:

* make the decision to apply
* what you would like to work on
* submit a complete application form by the deadline.

Also, you don’t have to have prior experience with the Union or have been programme rep or a member of a student group, the Union will provide you with all the training you need to run and more if you are elected.

Lastly, you may want to put it in your diaries now – voting takes place 26 February 9:00am to 29 February 4:00pm

To apply or for further information, head to the [City Students’ Union website.](https://www.citystudents.co.uk/change/elections/)

What a great way to kick start your career.