

# Executive Committee Minutes

12pm Wednesday 6 December 2018 | Room AG01, College Building

Members	Initials	Meeting 1 10.10.17	Meeting 2	Meeting 3	Meeting 4	Meeting 5	Meeting 6	Meeting 7	Meeting 8	Meeting 9
<b>Kristina Perelygina</b> (President – Deputy Chair)	KP	✓	✓	✓	✓					
<b>Tuna Kunt</b> (VP Education)	TK	✓	✓	✓	✓					
<b>Nazia Bharde</b> (VP Activities & Development)	NB	✓	✓	✓	✓					
<b>Abdul Khokar</b> (SMCSE SRO)	AK	x	✓	A	X					
<b>Surra Mehdi</b> (BME Officer)	SM	x	P	x	X					
<b>Maxime Comminge</b> (LGBT Officer)	MC	x	x	✓	X					
<b>Tarah Ouegnin</b> (Women's Officer)	TO	P	✓	✓	✓					
<b>Nicole Hernandez-Vazquez</b> (Disabled Students' Officer)	NH V	N/A	✓	✓	A					
<b>Danil Kocherga</b> (International Students' Officer)	DK	✓	✓	A	X					
<b>Egor Chetverikov</b> (Cass SRO)	EC	✓	✓	x	A					
<b>Maimuna Bushale</b> (SASS SRO)	MB	✓	✓	✓	✓					
<b>Ruqaiyah Javaid</b> (Health SRO)	RJ	✓	✓	P	✓					
<b>Ricky Emery</b> (Law SRO)	RE	✓	✓	✓	✓					
<b>Paty Nascimento</b> (Graduate School Officer)	PN	N/A	P	✓	✓					
<b>Edward Armitage</b> (Sports' Officer) (Chair)	EA	✓	✓	✓	✓					
<b>Fatema Dhanani</b> (RAG Officer)	FD	✓	A	P	A					
<b>Annette Yunus Pendrey</b> (Ethics & Environment Officer)	AY P	P	✓	✓	A					

Key: "✓" = Present, "A" = Apologies given, "N/M" = Non-member, "P" = Partial attendance, 'X' = Non-attendance

In Attendance	Initials	Reason and Meeting Section
Angelo Weekes	AW	Representation Manager (Advisor)
Skye Golding	SG	Wellbeing and Insight Coordinator (Committee Secretary)

## Part One

### 1) Welcome and apologies

EA opened the meeting.

### 2) Declarations of Interest

**3) Confirmation of matters for any other business****4) Minutes**

Minutes from previous meeting yet to be circulated. To be agreed at next EC.

**5) Items specifically brought forward by the Chair**

N/A

### Items for Decision

**6) No items were received for decision.**

### Items for Discussion

**7) Executive Committee Meeting Frequency**

AYP raised the issue via email that she believed meetings were too close together as not much work was achieved in between and officer reports contained repetition.

AW informed officers that meetings in previous years were every four weeks.

EA happy with current set up of meetings every three weeks.

PN has same issue as AYP due to high workload of her course meaning she is still in the planning stage of her projects.

KP raised that it is important to have regular meetings in order to approve budgets and avoid delaying events and activities.

TO questioned whether it was an issue if officers have nothing new to report? If not it should be fine to keep it to every three weeks.

TK replied that there is no need to come up with new events each time. Officers can just say that they are continuing to work on things.

EA called a **vote** on whether everyone happy to keep meetings every three weeks.

**Outcome:** Officers **agreed unanimously** to keep scheduling meetings for every three weeks.

**8) Executive Committee Members attending SEC and BoS Meetings.**

AW explained that SU Managers are required to report outcomes for the semester. He needs to know who has attended both Board of Studies meetings and Student Experience Committees.

TK has data on Board of Studies she can send to him.

RE and RJ reported that they have both attended Student Experience Committees.

**Action:** Officers to email Angelo with details of which meetings they have attended.

## 9) Sexual Health Advice and Guidance (SHAG) Week

Please see appendix one for summary introduced by TK.

TK asked officers for ideas for events and for their support with programme of activities.

TK asked for feedback on name SHAG week.

NB offered that we have large religious groups on campus so TK should be aware that some students might be offended by some of the activities, even though she herself believes them to be necessary.

TK replied that she is interested in any suggestions of how to engage hard to reach students.

KP asked if all SUs use this acronym and TK informed her that almost all did.

NB likes the name as it stands out.

TK suggested putting dots between the letters to ensure it is made clear that it is an acronym.

AW informed Exec that the SU do not have to keep the name just because other unions use it.

TK described the name as a good marketing stunt but said she didn't want to put students off.

TO and EA both don't think students will be put off by the name.

MB raised concerns that some students will think the Union is promoting sex and not sexual health.

PN said the acronym captures students' attention and without a fun hook it could seem like the campaign is just us lecturing students rather than engaging with them.

KP suggested using SHAG week to launch taboo talks series.

EA suggested a myth-busting wall as part of campaign.

AW suggested that officers conduct a swot analysis of the name and consult with student groups who might be offended.

EA acknowledged it is hard to think of alternatives on the spot and suggested that officers email TK with their ideas for names.

NB says the name is fine but it might be better to use formal language, eg 'sexual intercourse' and 'contraception' over 'sex' and 'condoms' so as to not appear to promote sex to students who may take issue with that – broad agreement.

KP informed group that St Andrews uses Sexual Advice for Everyone (SAFE).

EA countered that at least with SHAG it is immediately clear what the week is about.

TK asked if the week was a good place to tie in Sexual Harassment and Sexual Misconduct policy work?

SG agreed that it is important to tie discussions surrounding healthy relationships and consent into conversations about sexual health.

TK has been speaking with LGBT Society about working together on some aspects of SHAG week.

TO acknowledged that it was good that the week will coincide with Valentines Day as the topic will be at the forefront of many students' minds.

PN asked what taboo talks are.

NB explained that they would be a series of talks and discussions addressing topics that are difficult to talk about.

PN said that in that case she supported the idea of using SHAG week to launch this initiative.

## 10) Events for Postgraduates

PN raised that she will be organising events for Postgraduate Reps starting late January. These will take the form of a social followed by an opportunity for them to give feedback and share issues between schools. The information gathered will be used to create better projects for postgrads. A potential venue is City Bar.

PN is requesting a budget.

NB raised that it might be useful to start a society for postgrads.

TK countered that we have a free postgrad community and it is not currently that popular.

KP offered that PG students make up 50% of the student body and the university rarely focuses on them. As a Union we often forget the specific issues they face. Suggested events for Postgrads deserved more than £130.

Exec want concrete plan before they approve funds.

NB suggested that they communicate after the meeting and make a decision via the Whatsapp group.

EA suggested a deadline of 18<sup>th</sup> December to have everything agreed.

TK said it would be good to get SROs involved as these are students in their schools. EA would like to talk to Postgraduates at these events too. PN agreed this would be feasible.

Exec discussed dates for first event and agreed that between 4<sup>th</sup> and 8<sup>th</sup> Feb would fit in best with other activities.

## Standing Items

### 11) Officer Reports

- **Edward Armitage**  
Working on same activities from last meeting. Mental health project, alumni tournament, and Varsity. Raised that Law and Drama did an event at Simmons Bar last week and they will happily extend happy hour for student groups.
- **Tuna Kunt**  
Lecture capture – LeAD are writing a report on lecture capture and want Union to provide a statement. They want tangible evidence so TK is doing a survey. Working with journalism students to create video about student demands surrounding lecture capture and illustrating why they need it. With AW trained 355 reps at 17 trainings. Rep reception on 31<sup>st</sup> Jan with Reps and key University staff, incl. Paul Curran.
- **Tarah Ouegnin**  
Had good meeting with KP and SG about campaign addressing wage gap in University. Another UN Women campaign planned for February.
- **Ruqaiyah Javaid**  
Attended SHS SEC. Good turnout and reps had plenty to say. SHS had Tea and Talk but only one attendee. Working with students to campaign against lockers in Optometry being reallocated as day use only. Students are worried about transporting expensive equipment to and from campus each day.
- **Nazia Bharde**  
Student media launch party planned for January. Amendment to society funding criteria means societies can now bid for funding for catering. Sadly still through Sodexo. University Mental Health Day – planning pocket guide for students to both signpost and encourage peer support. Met with Lesley from PsychSoc to discuss event with member of royal family discussing mental health.
- **Maimuna Bushale**  
Working to allow students to borrow laptops from school. Dean has requested proof students want it so MB will be sending out surveys over break. Wants to promote engagement between SASS students and careers team. A third of

SASS students don't know what they want to do after they graduate. Working on plan to address this.

- **Ricky Emery**

SEC very productive.

Good turnout at Law event last night.

Has another event with alumni coming up.

NB asked if anyone had met the new Welfare Officer for Law.

TK – Yes. Good practice we can promote to other schools. She is working on early intervention to prevent drop-outs.

- **Kristina Pereygina**

Two successful City Succeeds events – 20 and 30 in attendance.

Conversation with PAF on monopoly of Sodexo. Have also raised locker issue with them and will be meeting Kevin tomorrow. Will send info to RJ. KP and TK have meeting with exams office to discuss simplifying exams process.

Planning some events for Study Well.

## 12) Any Other Business

- a) TO spent £18.85 on UN project and asked to have it reimbursed. All agreed.
- b) TO working with Manoj in Union on event for women during welcome back week. May request funding. AW to send her project form.
- c) KP introduced pay gap campaign she is planning with TO. TO to lead. Stunt with journalism students where café charges men and women different amounts in proportion to wage gap in uni. This will be used to promote event where external speakers, staff, and students workshop solutions to problem of wage gap on campus. These solutions can be used to lobby university for change.

EA suggested this was an Item for Discussion rather than AOB and asked KP and TO to write it up for next meeting.

## 13) Date of the next meeting:

TBC

### Board Secretary:

Skye Golding – Wellbeing and Insight Coordinator