

# Executive Committee

## Agenda

Wednesday 9<sup>th</sup> June 2021 | Microsoft Teams Meeting

Item (5 minutes)		Paper Ref:	Lead:
1	<b>Welcome and Apologies</b>	N/A	Chair
2	<b>Confirmation of matters for any other business</b>	N/A	Chair
3	<b>Minutes</b> To agree the accuracy and approve the minutes from the last meeting on 24 <sup>th</sup> March 2021.	EC-022	Chair
4	<b>Declarations of Interest</b> To <b>consider</b> interests already declared and any further declarations of interest.	N/A	Chair
5	<b>Items specially brought forward by the Chair</b> To <b>note</b> any items brought forward by the Chair.	N/A	Chair
<b>Items for Decision</b>			
<b>None</b>			
<b>Standing Items</b>			
6	<b>Officer Reports</b> Each Officer to share their recent activity and plans for the next weeks. – <b>3 points maximum.</b>	N/A	All
<b>Items for Discussion</b>			
7	<b>Handover document</b> A handover template was sent out last week.	EC-023	AW/RM
8	<b>Activity:</b> One thing that you'd have liked to have known before starting this role.	N/A	All
<b>Items for Information</b>			
9	<b>Officer Induction 2021-22</b>	N/A	AW/RM
<b>Any Other Business (5 minutes)</b>			
10	<b>Any Other Business</b> To <b>consider</b> any other business notified earlier	N/A	N/A

Chair's support – Angelo Weekes, Representation Manager

Secretary – Raquel Marques, Representation and Democracy Coordinator

Secretary – Tamanna Rashid, Student Engagement Administrator