

# Executive Committee Minutes (Unapproved)

24/03/2021 | Microsoft Teams

Members	Initials	07/10/2020	28/10/2020	20/11/2020	09/12/2020	20/01/2021	10/02/2021	04/03/2021	24/03/2021	TBD
<b>Saqain Riaz</b> (President)	SR	Y	P	Y	A	Y	Y	Y	P	
<b>Ruqaiyah Javaid</b> (VP Education)	RJ	Y	P	Y	P	P	Y	Y	P	
<b>Shaima Dallai</b> (VP Community & Wellbeing)	SD	Y	A	Y	P	A	Y	Y	P	
<b>Marium Sadiq</b> (SRO: SHS)	MSA	X	Y	Y	X	Y	Y	A	A	
<b>Chandra Rodrigues</b> (SRO: SMCSE)	CR	Y	Y	A	A	P	A	Y	A	
<b>Tevo Kearney-James</b> (SRO: SASS)	TKJ	Y	Y	Y	A	Y	Y	Y	Y	
<b>Martin Stepanek</b> (SRO: CASS)	MST	P	P	P	Y	X	X	P	X	
<b>Tyler Austin</b> (SRO: LAW)	TA	P	A	Y	P	Y	Y	P	Y	
<b>Abdul Qudoos Sohal</b> (Postgrad Taught)	AQS	N/M	N/M	Y	Y	Y	X	Y	Y	
<b>Soheil Ahmadi</b> (Postgrad Research)	SA	Y	P	A	P	P	P	X	Y	
<b>Kayleigh Armstrong</b> (Womens Officer)	KA	Y	Y	X	A	X	X	X	X	
<b>Paulina Samasova</b> (LGBT Officer)	PS	Y	A	Y	Y	Y	Y	Y	Y	
<b>Nafiso Mohamed</b> (BME Officer)	NM	X	A	X	X	A	X	X	X	
<b>Ellie Foulger</b> (Disabled Students Officer)	EF	Y	Y	Y	Y	Y	Y	Y	Y	
<b>Ameer Hamza Malik</b> (International Students Officer)	AHM	X	Y	X	X	X	Y	X	X	
<b>Syama Bibi</b> (Societies Officer)	SB	A	A	X	X	X	X	X	X	
<b>Ayana Zamanbekkyzy</b> (Student Media Officer)	AZ	X	X	X	X	X	X	X	X	
<b>James Zhang</b> (Sports Officer)	JZ	X	Y	X	Y	Y	X	X	X	
<b>Shadmann Islam</b> (Ethics and Environment Officer)	SI	Y	Y	Y	Y	Y	Y	Y	Y	
<b>Berke Boran</b> (RAG Officer)	BB	Y	X	X	X	X	X	X	X	

Key: "Y" = Present, "A" = Apologies given, "N/M" = Non-member, "P" = Partial attendance, 'X' = Non-attendance

In Attendance	Initials	Reason and Meeting Section
Angelo Weekes	AW	Representation Manager (Advisor)
Jonathan Otter	JO	Representation Assistant (Committee Secretary)
Raquel Marques	RM	Representation and Democracy Coordinator

Unnapproved

## Part One

### 1) Welcome and apologies

*Register of officers in attendance taken and any apologies listed.*

Apologies received from:  
MSa and CR

### 2) Confirmation of matters for any other business

*These are items not added to the agenda in advance that will be raised at the end of the meeting.*

None

### 3) Minutes

*The Minutes from the prior meeting will be approved or any comments/issues listed.*

TKJ Was in attendance at prior meeting for all items, to be corrected to 'Y'.  
Minutes are approved.

### 4) Declarations of interest

SA – Nominee for President of Robotics Soc (bye election ongoing)  
PS – Course Rep and President of LGBTQ+;  
TKJ – Programme Rep;  
BB – Member of Entrepreneurship Soc;  
CR – Member of STAR soc and Robotics Soc;  
SI – Member of Photography and Palestinian Soc;  
TA – President of Drama soc, nominee for Finance Officer of Carrot Radio.

### 5) Items specifically brought forward by the Chair

*These are items brought forward by the Chair of the committee to be discussed at the beginning of the meeting.*

None

### 6) Big Ideas Platform

*The Big Ideas Platform is a space for students to submit their ideas and students can vote for the ideas they want to see implemented.*

RM – 2 Ideas that can be voted on, Crest Redesign and Camera's on/off.  
Progress page has been set up and RM gives an update on all of the projects.

Asks for Camera on/off to be raised in AOB.

## Items for Decision

### 7) Officer Project Fund - RM

*Not Raised*

## Items for Discussion

### **8) Democracy Review – Rep team**

*Sharing a video from our Democracy Review Researcher, explaining the current plans for the review and inviting officer questions.*

Democracy Review Video shared

TKJ – What actually can happen with a democracy review – what could the outcomes be?

AW – A review can be as bold as we want it to be, it depends on engagement from students. Please make sure to complete the survey that will come out on Tuesday. Looking at what structures work and what needs to happen to represent students. Anything could happen, we evaluate anything and everything.

TKJ – That is really good to hear that.

### **9) APP Project - AW**

*Discussing the Access and Participation Plan Report that is being completed and submitted by the Students' Union.*

AW – APP is the Universities plan to ensure that things are fair for every student at City. Project ongoing to review existing APP plan. Working with staff and officers to get students to participate in focus groups to facilitate plan with us.

Explains the demographics of each group and why students are being consulted.

TKJ – Should we send this to everyone?

AW – Invite as many students as possible as there is a ticket limit.

## Standing Items

### **10) Officer Reports:**

*Each officer will have the opportunity to discuss their recent work and ongoing projects with the rest of the Executive Committee.*

EF – Meeting with multiple SUs about how to improve Welcome Week. For example, some events don't need to be in person. NUS Liberation conference and a few minor issues occurred in the conference; in terms of disabled students, it is great to hear from other officers.

PS – Conference is going on too and attending.

TKJ – Q and A event went well, and it was extremely casual and relaxed due to quality of speakers. Feedback that they would like more Asian representation in the invited speakers. Hoping next event will be good but it has been a difficult week.

SI – Plant based project ongoing, asking students to submit recipes to win a cookbook.

TA – LAW BOS and chat with the law school yesterday. Progress happening on projects.

SR – Welcome back video. Ongoing referendum, voting closes at 6:30pm tomorrow – any questions can go to Deputy Returning Officer. Attending governance committee, new Vice-Chancellor of the University. Positive response on CityBar project.

AQS – Motions passed at council, everything else is in written report.

SD - Research project into BAME students and Mental Health Services. Met with Business school and discussing decolonising the curriculum. Hardship Funds, as was mentioned at council.

SA – Involved in filming on campus, CubeSat project is ongoing and looking forward to new senior leadership impact.

RJ – Academic misconduct campaign is ongoing at the Union, explaining how students can be supported with mistakes that are happening and clarifying things for students, Academics from SASS and SMCSE involved. Rep Conference is happening and exam timings issue. Collaborating with the university on the Cameras on/off.

### Any Other Business

#### **11) Any Other Business:**

*Any items that were not added to the agenda ahead of the meeting but were raised at the beginning of the meeting.*

Cameras on/off –

TKJ - students on course did raise that students may not want to have cameras on because they wear a Hijab and would not want a cameras on to be mandatory and breaching privacy.

TKJ – Do you want students to put comments on the big ideas?

RJ – Yes and there are other spaces to share ideas.

#### **12) Date of the next meeting:**

**TBD – Handover will be in and around June (AW)**

**Board Secretary:** Jonathan Otter – Representation Assistant