**Students’ Union Executive Meeting, Thursday 24th March 2016: 5pm**

*Present: Issy Cooke (IC), Yusuf Ahmad (YA), Umar Yunas Chaudhery (UC), Marlis Kornrumpf (Chair) (MK), Lucie Repova (LR), Dimitri Dolor (DD), Elizabeth Frumson (EF), Laura Dickens (Secretary)(LD).*

*Apologies Received: Mariam Khawaja (MAK), Samira Salasel (SS), Astrid Crowley (AC), Mariam Malik (MM), Clemence Rouaux (CR), Hadia Chaudhry (HC), Ramsha Khan (RK).*

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| *Action* | *Responsible* |
| Exec members to indicate interest in conference attendance (ongoing – please contact Craig or Laura if you haven’t) | All Exec |
| Create Peer Sharing Working Group | MK |
| Set up Liberation support meeting | CS / LD |
| Revise Hidden Course Costs, Library Resources, Anti-Fit To Sit and Electronic Learning Policies | UC |
| Revise Accommodation Policy and Anti-Bullying Policy | IC |
| Report back on possibility of International Guarantor Scheme | EF/IC |
| Consider Officer Blogs / Monthly Newsletter | All Exec |
| Write Up Voter Registration Project | CS |
| NHS Bursaries Not Bust Campaign | IC/DD |
| Email University Strategy information to Exec | IC |
| Exec to contact IC with their thoughts on the SU Strategy and University Strategy | All Exec |

No conflicts of interest were declared.

1. Chairs’ Business: Exec voted to do an end of year newsletter on achievements and suggested that next Exec may carry on writing newsletters and updates. MK updated that the Students For Europe Policy was not accepted by the SU trustees due to not having clear guidance on how charities should act by the Charities Commission. Trustees have chosen to not choose for or against EU membership, but to make it possible for students to campaign for either side and facilitate debate and some funds. It was noted that the VC had come out in support of EU membership recently.
2. University Strategy: IC presented the initial strategy document to Exec, discussing the values and KPIs. DD questioned whether the targets set were realistic and a discussion was had to the benefits of this. DD asked that Your Voice be included. Questions were raised about concerns with how the University will measure targets on community impact, and about the cuts to alumni services and how this will affect inviting in alumni to University and support. IC reminded the group that this will be a 10 year strategy, and asked them to think about different things they would add as performance indicators, targets and comments.

3. Students’ Union Strategy: IC gave a presentation on the SU Strategy, and how it will be decided. IC highlighted that this will be the strategy for the SU for the next 5 years and it needs to be flexible for changes. IC updated that the SU will be changing their charity status and talked Exec through the segmentation project the SU is undertaking, noting that there were over 2800 responses at the time of meeting. IC explained that staff and Exec will be consulted in addition to this, as well as data from Your Voice, Welcome Week survey and Focus Groups. DD, EF, MK and LR suggested SU could be more visible and develop the website. IC asked Exec to send through their thoughts on the SU strategy.

4. Environmental Policy: Exec approved the Environmental Policy proposed by MAK, with one amendment.

5. Officer Handover: LD informed Exec that their terms of office would run until July 1st, with new FT Officer Handover training being from 20th June and Exec in September. IC suggested that the final Exec meeting next term could be a review meeting with lunch of the Exec’s year and achievements. Exec agreed.

6. Careers Session: LD informed Exec that she had arranged a careers session for any Exec interested in looking at skills gained from their time in office – she said that this would be on the 8th April and materials would be made available.

7. Officer Reports: Reports were saved for the Union Council meeting (straight after Exec).

8. City Communities Working Group: IC updated that the group wants to look at students who have access issues to the University – look at data and how to remove barriers to participation; look at the barriers which would affect students engaging in the City community – parents etc. IC also updated that her History Project has been given funding and applications are open for a part time job in the SU to sort through the archives and help drive the project forward.

9. PREVENT: UC fed back that there had been 2 sessions held with students about PREVENT, and that the SU would be running an ‘Alternative to Prevent’ campaign, looking at how to tackle counter-terrorism in other ways (or Change the Channel) campaign.

10. Activities Awards: YA reminded Exec to rsvp to the SU Activities Awards, taking place on 1st April. IC reminded Exec to nominate for the SU Carrot Awards, taking place in June.

11. Deputy Chair for next meeting: UC was appointed Deputy Chair for next meeting.

12. Date of the next meeting: **TBC**