**Students’ Union Executive Meeting, Monday 29th February 2016: 12 Noon**

*Present: Issy Cooke (IC), Yusuf Ahmad (YA), Umar Yunas Chaudhery (UC), Marlis Kornrumpf (Chair) (MK), Lucie Repova (LR), Dimitri Dolor (DD), Craig Stewart (CS), Laura Dickens (Secretary)(LD).*

*Apologies Received: Elizabeth Frumson (EF), Mariam Khawaja (MAK), Samira Salasel (SS), Astrid Crowley (AC), Mariam Malik (MM), Clemence Rouaux (CR), Hadia Chaudhry (HC), Ramsha Khan (RK).*

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| *Action* | *Responsible* |
| Exec members to indicate interest in conference attendance (ongoing – please contact Craig or Laura if you haven’t) | All Exec |
| Create Peer Sharing Working Group | MK |
| Set up Liberation support meeting | CS / LD |
| Revise Environmental Policy | MAK |
| Revise Hidden Course Costs, Library Resources, Anti-Fit To Sit and Electronic Learning Policies | UC |
| Revise Accommodation Policy and Anti-Bullying Policy | IC |
| Report back on possibility of International Guarantor Scheme | EF/IC |
| Circulate NUS Policies and Zone proposals | LD |
| Circulate rules for Prayer Rooms | LD |
| Consider Officer Blogs / Monthly Newsletter | All Exec |
| Write Up Voter Registration Project | CS |
| Collate attendees for NUS National Conference | LD/IC |
| Circulate information on International Students’ Awards to Exec and Programme Reps | LD |
| Promote and encourage nominations for Learning Enhancement Awards | All Exec |
| Circulate Budget Information for Exec | LD |
| NHS Bursaries Not Bust Campaign | IC/DD |

No conflicts of interest were declared.

1. Chairs’ Business: MK presented policy proposal on Students For Europe. CS noted that NUS are seeking legal advice on how to handle the EU Referendum. Can look into the partnerships City has with EU students – Study Abroad, Erasmus. Unanimously passed policy with amendments to section 3 and 7 of resolves.

2. NUS Conferences: CS noted that there are 2 available places – Exec will decide who will have these places. Poll will be run on whatsapp. Can have either 2 women or 1 woman, 1 man. If more want to attend than places, they can go as observers. LD to collate and book attendees. CS noted that NUS Policy deadline is Friday 4th March. LD noted the training session will take place Tuesday 1st March. CS noted that SU must submit a motion on Prevent according to policy. LD to circulate current NUS policy and Zone proposals to help Exec when submitting motions.

3. Rules For Prayer Rooms: IC said that Exec need to look at current rules and see if they are fair, and look at the language and how it comes across. LD will circulate rules for Exec to feedback on.

4. Officer Blogs: CS suggested Part Time Officers may wish to have blogs on the SU website. It was discussed that there could be a monthly Exec newsletter. Exec to consider.

5. Voter Registration: CS talked about the option of a Voter Registration campaign ahead of the EU referendum and London Mayoral Elections and local elections, and is mandated by the Students For Europe motion. Exec discussed running a Voter Registration campaign, and approaching the Politics and the Debating Societies to run events with candidates. IC suggested spending some of the leftover campaigning budget on a visual campaign. IC suggested putting together a guide to registering to vote. CS to write up as project and circulate to Exec.

6. International Student Awards: CS updated Exec that the International Student Awards were taking place at NUS International Students’ Conference. CS asked Exec if they knew of any International Student who would be eligible for an award. LD to circulate information about the Awards to Exec and Programme Reps.

7. General Meeting: CS fed back on the General Meeting at the start of February and the policies that were passed.

8. Officer Elections: CS fed back that Elections had happened successfully and that Exec will remain in their posts until 1st July, when the newly elected Exec will take over.

9. Learning Enhancement Awards: LD updated that the Awards have been rescheduled for 9th May and that the deadline for nominations is 29th March. UC/CS asked Exec to push and get students to nominate. UC confirmed target is 501.

10. Officer Budgets: LD outlined how Exec can spend their Officer Budgets. LD to circulate information to all of Exec.

11. Conferences: CS/LD will circulate a list of upcoming conferences and Exec can say if they wish to attend.

12. Feedback on Staff Training on Programme Reps: UC updated on the sessions run with the School of Health. He reflected that the sessions were well attended, and positive progress came out of them – e.g. securing catering / refreshments for SECs. UC confirmed he has a wash-up with SHS Quality Officer about the briefings.

13. Extra Training Opportunities: LD updated Exec on the training sessions organised for March and shared a calendar of these events. These are free sessions held at City and run by the SU, targeted at Programme Reps but Exec and Council members are welcome to attend.

14. Officer Reports (What working on):

- Issy

* Tait Level 1
* Prevent
* Segmentation Project
* Friday Prayer
* Governance
* Future of SU – Strategy and Funding – IC will send Exec details of meeting next week for them to attend and feed in.

- Umar

* Staff Briefings on Programme Reps
* Postgraduates work with Laura, new Graduate School Officer-Elect
* Learning Enhancement Awards
* PubHd – Happening March 1st – may open to University of London students if successful

- Yusuf

* Activities Awards – 1st April
* Charity Football Tournament
* Elections

- Dimitri

* Student Experience Committee in March
* Coffee Morning with Student Reps – 2 weeks ago – issues with Masters
* SHS Ball – funding from School and support from SU
* Working with SRO-Elect on SHS Ball
* - Marlis
* Board of Studies – Lectures concerned with Lecture Capture not enhancing the learning experience – quality of recordings
* Peer Sharing / City Buddies
* Elections

15. City Communities Working Group: IC updated that the group had not met and there was nothing new to report.

16. Prevent: IC updated that there had been 2 open meetings with students about getting involved in a campaign. The direction to go forward includes rolling out the campaign with a wide range of students to show that it is something that is not supported by students. IC said that she is looking toward the national campaign direction and to work with other organisations to provide an alternative to the Prevent Strategy. IC stated that she would be leading on the Prevent side of the Prevention motion and that UC and YA would be working on the Islamaphobia side of the motion passed at AGM. DD asked if IC could do another open meeting for students to attend with wider promotion.

17. NHS Bursaries: There was an open meeting held last week. Potential to have policy to support Bursaries Not Bust campaign. IC suggested using some of SU Exec budget to fund banners/flyers for the campaign. IC said it would be good to talk to local community, such as Islington Council but also to put pressure on University management to come out against the proposed changes. The idea of putting a paper in different committees at the University with information about how the changes would impact nursing students and what bursaries have meant to them was proposed.

18. University of London Degrees: YA reported that students had been saying they would like to graduate with University of London degrees. IC and CS said these talks haven’t opened as the University officially joins in August so students will graduate this year with City University London degrees. Talks can then open.

19. Multi-Faith Spaces: YA to circulate to Exec the details of proposals for Multi-Faith Space and focus groups.

20. DALI Funding: UC updated that (DALI) Directed Access Learning Initiative have confirmed funding for Lecture Capture of £929,000 to upgrade 30 spaces.

21. Deputy Chair for next meeting: DD was appointed Deputy Chair for next meeting.

22. Date of the next meeting: **March 14th** in ELG14 at 12pm.