**JARGON BUSTING**

In the Office, you’ll hear a lot of different phrases being thrown about, which it will be assumed you will understand. Have a go and see how many you know:

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| **CSU** | City Students’ Union |
| **SU** | Students’ Union |
| **The Carrot** | King Carrot, the Students’ Union’s mascot |
| **FTOs** | Full Time Officers |
| **PTOs** | Part Time Officers |
| **Sabbs** | Sabbatical Officers - The Full Time Officers of the Students’ Union |
| **RO** | Returning Officer |
| **DRO** | Deputy Returning Officer |
| **Ballot Station** | Where students can vote in the elections |
| **PGR** | Postgraduate Research Students |
| **PGT** | Postgraduate Taught Students |
| **USS** | Union Support Service, now called Union Advice |
| **ECs** | Extenuating Circumstances |
| **KCSO** | Keep Calm and Study On, now called Study Well |
| **LEAs** | Learning Enhancement Awards, now called Academic Impact Awards |
| **MSL** | Membership Solutions Limited |
| **NUS** | National Union of Students |
| **UoL** | University of London |
| **Cass** | Cass Business School |
| **SASS** | School of Arts and Social Sciences |
| **SMCSE** | School of Mathematics, Computer Sciences and Engineering |
| **SHS** | School of Health Sciences |
| **NMC** | Nursing and Midwifery Council |
| **RCN** | Royal College of Nurses |
| **PAF** | Property and Facilities |
| **DARO** | Development and Alumni Relations Office |
| **SAS** | Student Academic Services |
| **SCMHS** | Student Counselling and Mental Health Service |
| **CBT** | Cognitive Behavioural Therapy |
| **LEaD** | Learning Enhancement and Development |
| **HR** | Human Resources |
| **IS** | Information Services |
| **UET** | University Executive Team |
| **ExCo** | Executive Committee |
| **SSLC** | Student-Staff Liaison Committee |
| **SEC** | Student Experience Committee |
| **APE** | Annual Programme Evaluation |
| **PARC** | Programme Approval and Review Committee |
| **LEC** | Learning Environment Committee |
| **LaTC / L&T** | Learning and Teaching Committee |
| **BOS** | Board Of Studies |
| **TEF** | Teaching Excellence Framework |
| **REF** | Research Excellence Framework |
| **DfE** | Department for Education (UK Government) |
| **QAA** | Quality Assurance Agency |
| **TSEP** | The Student Engagement Partnership |
| **HEFCE** | Higher Education Funding Council for England |
| **PSRB** | Professional Statutory and Regulatory Bodies (for example the NMC for Nursing/Midwifery) |
| **CMA** | Competition and Markets’ Authority |
| **OFS** | Office For Students |
| **OFFA** | The Office for Fair Access |
| **NSS** | National Student Survey |
| **PTES** | Postgraduate Taught Experience Survey |
| **PRES** | Postgraduate Research Experience Survey |
| **YV1/YV2** | Your Voice 1 / Your Voice 2 |
| **DLHE** | Destination of Leavers in Higher Education |
| **UCAS** | Universities and Colleges Admissions Service |
| **SFE** | Student Finance England |
| **SLC** | Student Loans Company |
| **BME** | Black Minority or Ethnic |
| **LGBT** | Lesbian Gay Bisexual or Transgender |
| **TIGNC** | Transgender Intersex, and Gender Non-Conforming  |
| **HE** | Higher Education |
| **FE** | Further Education |
| **UUK** | Universities UK |
| **HSE** | Health and Safety Executive |
| **Prevent** | Prevent is one of four strands of the government's counter-terrorism strategy, known as Contest. It was created by the Labour government in 2003 and its remit was widened by the coalition government in 2011. The other strands are: Prepare; Protect; and Pursue.  |
| **Safe Space** | A place or environment in which a person or category of people can feel confident that they will not be exposed to discrimination, criticism, harassment, or any other emotional or physical harm. |
| **AGM** | Annual General Meeting |
| **GM** | General Meeting |
| **SOCS** | Societies |
| **RAG** | Raising and Giving |
| **Governance** | Establishment of policies, and continuous monitoring of their proper implementation, by the members of the governing body of an organization. In the Union’s case, this is the Board of Trustees. |
| **Board of Trustees** | The board that supervises the governance of the Students’ Union. |
| **Tier 4** | A Tier 4 visa is issued to study in the UK. |
| **Brexit** | The popular term for the United Kingdom's withdrawal from the European Union (EU). |