

# Student Council

## Agenda

5pm Monday 18th November 2019 | BLG07, University Building, Northampton Square

|                                  | Item   | Time:       | Paper Ref: | Lead:       |
|----------------------------------|--|-------------|------------|-------------|
| 1                                | <b>Student Council Training</b><br>Understand what Student Council is and your role as a Councillor  | 5-5.45pm    | N/A        | AW          |
| <b>Official Meeting</b>          |  |             |            |             |
| 2                                | <b>A talk with Jack Kilker, Student Equality and Diversity Manager, Student and Academic Services</b><br>Listen to Jack explain the University's work on the Student Attainment Project and work to diversify the curriculum | 5.45-6.10pm | N/A        | JK          |
| 3                                | <b>Election of a Deputy Chair</b>  | 6.10-6.20pm | N/A        | AW          |
| 4                                | <b>Welcome and Apologies</b>   | 6.20-6.30pm | N/A        | Chair       |
| 5                                | <b>Minutes</b><br>To agree the accuracy and approve the minutes from the last meeting.   |             | N/A        | Chair       |
| 6                                | <b>Declarations of Interest</b><br>To <b>consider</b> interests already declared and any further declarations of interest  |             | N/A        | Chair       |
| 7                                | <b>Confirmation of Items for Any Other Business</b>  |             | N/A        | Chair       |
| 8                                | <b>Items specially brought forward by the Chair</b><br>To <b>note</b> any items brought forward by the Chair   |             | N/A        | Chair       |
| <b>Executive Officer Reports</b> |  |             |            |             |
| 9                                | <b>Full-Time Officers</b><br>To <b>note</b> the reports submitted by the Full-Time Officers and view Officer videos  | 6.30-6.45pm | SC-001     | FT Officers |
| 10                               | <b>Part-Time Officers</b><br>No reports were received. PT officers may provide verbal updates  | 6.45-6.55pm |            | PT Officers |
| <b>Items for Decision</b>        |  |             |            |             |
| 11                               | <b>No Items for decision were received</b>   |             |            |             |
| <b>Any Other Business</b>        |  |             |            |             |
| 12                               | <b>Any Other Business</b><br>To <b>consider</b> any other business notified earlier  | 6.55-7pm    | N/A        | N/A         |

Secretary – Ed Armitage, Student Engagement Administrator  
Chair's Support – Angelo Weekes, Representation Manager

**Date and Time of Next Meeting:** Wednesday 29<sup>th</sup> January 2020 – 5pm – ELG02

**Vice President Education – Student council report**

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| <p><i>The BAME experience</i></p>       | <ul style="list-style-type: none"> <li>I. I've been in discussions with the university in which they've pledged to publish an annual report around the BAME 'degree-awarding' gap at City.</li> <li>II. I'll be delivering a Learning &amp; teaching forum for staff in December to raise discussions around the university experience of BAME students at City.</li> <li>III. Joined the student attainment project working group to gain a better understanding of the university's plans to improve progression and outcomes of BAME students, and in doing so, hold them to account in delivering on their pledges.</li> </ul>  |
| <p><i>Value for money</i></p>           | <ul style="list-style-type: none"> <li>I. I've been having conversations with the head of our library services around the provision of course specific textbook material</li> <li>II. I've also been looking to host a bookfair for students at some point in the academic year. The purpose is to redistribute textbooks amongst the student body.</li> <li>III. Started conversations with specific courses that levy charges on students who are forced to buy course specific equipment. The aim is to increase transparency for prospective students on these hidden course costs.</li> </ul>  |
| <p><i>Programme representatives</i></p> | <ul style="list-style-type: none"> <li>I. Trained over 250+ reps face-to-face with my colleague Jonny on how to effectively conduct themselves in their roles as programme representatives</li> <li>II. Been working closely with our School representative officers (SRO) to identify key themes arising from each school and how we can work to overcome them</li> <li>III. I've been working on a letter of recognition to supplement the certificates that programme reps receive. The letter of recognition will be a joint document – with the Provost, David Bolton - recognising the contributions from our reps who have attended the relevant meetings. The letter design is under way and will aid City students in improving their CV's.</li> </ul> |
| <p><i>Lecture capture</i></p>           | <ul style="list-style-type: none"> <li>I. I've been working on drafting a new university lecture capture policy with the Union Governance coordinator and Dr Rachael-Anne Knight from the School of health sciences. The new policy will be comprehensive, and will</li> </ul>  |

|                                    |  |
|------------------------------------|--|
|                                    | <p>provide assurance to all stakeholders i.e. students, staff, and the university.</p> <p>II. III also be involved in running forums for staff members from each school with Rachael around lecture capture, in order to bring the lived experiences of our students across. The aim is to increase engagement with the technology and disseminate information around its benefits on our student body</p> <p>III. Working on a document that draws upon the benefits of lecture capture on welfare, student experience, and pedagogy.</p> <p>IV. I've also continued sitting on university committees that oversee the rolling out of lecture capture technology to new rooms in the university, City are continuing to invest on the technology in equipping new rooms.</p>  |
| <p><i>General developments</i></p> | <p>I. The university were going to abandon pursuing the technology that will allow all schools to adopt the '<a href="#">sliding-scale</a>' approach to the late submissions of assignments. I presented my argument, after which they decided to look into a method of implementing this at City that would combine a 50% technological, 50% manual system of handling late submissions. (The idea behind abandoning it was that City's Moodle system isn't capable of handling and dealing with late submissions.</p> <p>II. In the introduction of new courses – both undergraduate and postgraduate – I raised the issue of a lack of cultural awareness in the reading lists. Especially in fields – such as healthcare – where cultural sensitivity is a matter of great importance. Academics from a few courses agreed to introduce new volumes to the course 'indicative reading lists' to reflect this change.</p> |