

City Students' Union

Opportunity Profile

This opportunity profile is designed to give you an idea of what your position with the organisation will involve. It highlights the commitments, skills and benefits you can expect taking up the role.

Role: Ethics and Environmental Officer

Department: Executive Committee

Opportunity: To act as the primary representative for Environmental issues for City University London Students' Union, represent and campaign on green issues, and make sure that these issues and concerns are represented in the decision making of the Executive Committee and the Students' Union

Benefits: Training & Development, skills development, some expenses, positive and creative working environment, teamwork.

Duties and Responsibilities: To be an Executive Committee member and represent the needs and opinions of students on issues of the Environment, Environmental ethics, fairtrade and sustainability to the committee. To work with SU staff to develop the work of the Students' Union in relation to these issues and engage students in this work and environmental issues generally. In particular to promote engagement with the Green Dragon, Green Impact and other environmentally focussed projects in conjunction with the Green Challenge Coordinator. To work in partnership with the University to support coordination between the SU and University on green issues, with support from SU staff. To act as the recognised spokesperson for students on environmental issues and to encourage the participation of these students in the work of the Union and the life of the University. To provide feedback on environmental aspects of the University and the student experience both to the University, the SU and to the student body. To attend relevant conferences and training events where relevant to the role. To be responsible for convening democratic meetings of students on environmental issues and to chair those meetings. To actively ensure Students' Union and University policies promote engagement with environmental issues; and to identify any short comings when policies and commitments are not being implemented. To produce campaign materials and resources to inform and educate all students about environmental issues. To work with organisations such as but not exclusively, NUS. To run appropriate campaigns, with resources and other support from the Students' Union. To engage students in Students' Union campaigns as set out by the Executive Committee. To take an active role in Union decision making as a member of the Union Executive Committee & to attend Students' Union Council. To attend appropriate University meetings, including the Student Community Working Group.

Training and Support: The post holder will benefit with ongoing training through the year, including on things such as campaigning, communication, chairing and meeting management. The post is fully supported by professional staff within the Students' Union and also works in collaboration with University staff.

Skills gained:

- | | | |
|---|---|--|
| <input checked="" type="checkbox"/> Written Communication | <input checked="" type="checkbox"/> Citizenship | <input checked="" type="checkbox"/> Creativity |
| <input checked="" type="checkbox"/> Teamwork | <input checked="" type="checkbox"/> Decision making | <input checked="" type="checkbox"/> Environmental awareness |
| <input checked="" type="checkbox"/> Organisational skills | <input type="checkbox"/> IT skills | <input checked="" type="checkbox"/> Project management |
| <input checked="" type="checkbox"/> Verbal Communication | <input checked="" type="checkbox"/> Community awareness | <input checked="" type="checkbox"/> Learn a new skill |
| <input checked="" type="checkbox"/> Time management | <input checked="" type="checkbox"/> Problem solving | <input type="checkbox"/> Other: Click here to enter text. |
| <input type="checkbox"/> Marketing | <input checked="" type="checkbox"/> Leadership | |
| <input checked="" type="checkbox"/> Delegation | <input checked="" type="checkbox"/> Cultural awareness | |
| <input type="checkbox"/> Financial management | <input type="checkbox"/> Numeracy | |
| | <input checked="" type="checkbox"/> Networking | |

Time commitment: Voluntary, we would recommend allowing at least 2 hours a week plus time at meetings. This is a 12 month post, commencing July 2017.

Qualifications/ Experience Required: Candidates should be a current student during the 2017-18 academic year, and have an interest in promoting environmental activity within the SU and University

Method of appointment: Election

Venue: Northampton Square

Responsible to: Union Council

Operates alongside: The Executive Committee, Students' Union Staff, University Staff.

For further information contact:

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