**PRESIDENT**

**Action Plan 2018/19**

**Projects/Activities**

The below are agreed projects and activities.

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **A** |  | **Student Spaces** | | | | | |
| **Ref:** | **I will:** | | **I will have achieved this when:** | **What I have done so far:** | **Strategy** | **%** |
| A1 | **Student Spaces**  **Allocate a new social space for our students in the Tait Building.** | | * A new space is allocated to student use |  |  |  |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **B** |  | **ASSESSMENT FEEDBACK** | | | | | |
| **Ref:** | **I will:** | | **I will have achieved this when:** | **What I have done so far:** | **Strategy** | **%** |
| A1 | **Conduct Research**  To understand the issues behind assessment feedback (including inconsistency, past papers and module examples, lack of individualisation, time) | | * I have obtained qualitative and quantitative data to support the policy and guidance revision * I have acquired a good level of understanding on the types of issues around student feedback on a school level (and programme level if necessary) | * XXX * XXX |  |  |
| A2 | **Policy Change**  City’s Assessment & Feedback Policy to be revised to reflect student needs | | * Policy includes strong emphasis on individualised written feedback * Policy states that: general feedback must be provided for all programmes (verbal or written or audio) unless the programme can prove that it would not be possible to provide generalised feedback in that specific programme. * Policy states that: past papers must be provided for each assessment and the past papers must not be older than 3 years. If the programme team is unable to provide past papers for with adequate reasoning, they must provide model question and answers. | * XXX * XXX |  |  |
| A3 | **Guidance**  City’s Guidance on Assessment & Feedback Policy to be revised to reflect student needs | | * Some of the points in the guidance is revised and transferred over to the policy for mandatory implementation (generic feedback, past papers etc.) | * XXX * XXX |  |  |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **B** |  | **PERSONAL TUTORING** | | | | | |
| **Ref:** | **I will:** | | **I will have achieved this when:** | **What I have done so far:** | **Strategy** | **%** |
| B1 | **Training**  Making sure our Personal Tutors are equipped with the basic training | | * LEaD Training is made mandatory * Refresher training is mandatory every few years * Basic mental health and EDI information is embedded in the training | * Got in contact with LEaD, awaiting information |  |  |
| B2 | **Tutee Numbers**  Tutee numbers are equally distributed | | * Consistent and healthy number of tutees are allocated per personal tutor |  |  |  |
| B3 | **Meetings**  Ensuring the number of individual and group tutorials are carried out | | * Boards of studies to receive assurance and the board to provide commitment to tutor/tutee engagement |  |  |  |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **C** |  | **SHAG WEEK** | | | | | |
| **Ref:** | **I will:** | | **I will have achieved this when:** | **What I have done so far:** | **Strategy** | **%** |
| C1 | **STI Testing**  NHS Bus on Campus for on the spot STI Testing | | * NHS Bus will be made available twice a year |  |  |  |
| C2 | **Information on the website**  City SU Website to include accessible information sexual health and signposting to university and local services | | * Website page is launched |  |  |  |
| C3 | **Condoms**  On campus | | * Condoms will be made available during welcome weeks and SHAG Week * Information on how to access free condoms will also be made available | * XXX * XXX |  |  |
| C4 | **Consent Awareness**  Raising awareness on consent | | * Consent awareness will be embedded throughout the campaign’s events |  |  |  |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **D** |  | **PERIOD POVERTY (UN SDG** 1, 3, 5, 10, 17) | | | | | |
| **Ref:** | **I will:** | | **I will have achieved this when:** | **What I have done so far:** | **Strategy** | **%** |
| D1 | **Student Supplies**  Making sue our female students have access to affordable sanitary products on all around campus | | * Sanitary products made available in selected female and gender neutral washrooms |  |  |  |
| D2 | **Donating to our local partners**  Students and staff donate to boxes around campus to be donated to local and national charities | | * Boxes are installed in selected washrooms to collect sanitary products * Products donated to local partners on a termly basis |  |  |  |
| D3 | **Environmental options**  Awareness on sustainable sanitary products | | * Awareness sustainable options increased on campus |  |  |  |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **E** |  | **OFFICER COLLABORATION – CLIMATE EMERGENCY** | | | | | |
| **Ref:** | **I will:** | | **I will have achieved this when:** | **What I have done so far:** | **Strategy** | **%** |
| E1 | **Climate Emergency Declaration** | | * City Declares Climate emergency | * XXX * XXX |  |  |
| E2 | **Cycle at City** | | * 2 cycle sessions take place at City | * XXX * XXX |  |  |
| E3 | **Reducing our meat consumption** | | * Meat free Mondays |  |  |  |
| E4 | **Recycled paper** | | * Hard copy submissions are accepted on recycled\unbleached paper * All printers on campus have recycled paper as a standard | * XXX * XXX |  |  |

**Tasks**

The below are general tasks associated with carrying out the role.

|  |  |  |  |
| --- | --- | --- | --- |
| **T** | **Tasks** | | |
| **Ref:** | **Task description:** | **Comment (if required):** | **Strategy** |
| T1 | **Liberation Campaigns**  Making sure that elected officers are supported well | * Support liberation officers where they need it * Support VP CW in her IAM and BAHM initiatives * Celebrate different faith groups * Help recruit a student for the TIGNC Working group * Organise events and\or social media campaign for LGBT+ History month, working with the LGBT+ Officer and\or society |  |
| T2 | **Executive Committee**  Making sure that the meetings are effective and productive | * Shorter officer updates * Regular meetings over the year * Clear actions coming out of meetings * Officers know how to use their budgets and put together project plans * Policy action tracking |  |
| T3 | **Student Council** | * Making sure officer accountability takes place * Making sure policy implementation updates are embedded in each student council + SMM |  |
| T4 | **Extensions & Late Submissions** | * Policy work |