

## **Motion Title; Extension and Late Submission Policy**

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### **This Union notes:**

1. There is no current consistent policy at City, University of London regarding extension and late submission policy.
2. The late submission policy shall have an impact on the progression and retention rate of students at City.

### **This Union believes:**

1. There should be a common approach regarding extensions and late submissions policy at City, University of London and the five schools.
2. Currently, UCL and LSE have very good systems in place for late submissions, with a 10% deduction for work submitted up to 2 days late but not lower than the pass mark for undergraduates, while work submitted 2-5 working days late, the mark would be capped at the pass mark. LSE use a system whereby students lose five marks per 24 hours late on late submission.

### **This Union Resolves:**

1. To lobby the University to apply a fair extension and late submission policy system that does not unfairly sanction students.
2. City should adopt a hybrid system of the UCL and LSE late submission policy which would entails five marks lost per 24 hours late submission but also within five days being capped at the pass mark if the student showed the relevant learning objectives.