Officer Report Template

Use this document for your reports to Union Exec, Council, GM and AGM Meetings.

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| Name: Zehra Khan | Position: Raising and Giving Officer |
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| Issues | **Summary & Action Taken / Ongoing / Planned** |
| RAG Conference | * Attended the annual RAG Conference, this year in Hertfordshire, that was attended by RAG representatives from universities all over the UK in the summer * Received useful training specific for new RAG officers * Met and networked with RAGs from other universities as well as representatives from a number of charities |
| RAG Week | * Planning and organising events that will happen during RAG week along with the VP Activities * Helping to create the first RAG week schedule which will be happening from 28/11- 01/12 * Introduced Enactus Society to Westminster RAG in order to run a joint jailbreak * Planning a joint social for the jailbreak in two weeks’ time at City Bar as well as an awards event after RAG week at Westminster University * Helped Bengali Society to have their society winter ball during RAG week |
| RAG Committee | * Created a RAG committee of volunteers through an application process in order to help with organising and volunteering of events during RAG week * Elected a vice- chair of the RAG committee |
| RAG Logo | * Designed and created a new RAG logo that combines both the old RAG logo and the new City Students’ Union logo |
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